



## Employer Internship Description

**Name of Business:** Green Valley Enterprise , a division of Opportunities, Inc.

**Contact Name:** Robin Kennedy

**Address:**1223 Madison Street , Beaver Dam WI 53916

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### Enhanced Internship Details

**Rate of pay:** \$10.00/hour

**Internship Start Date:** June 10, 2024

**Internship End Date:** August 2024 (TBD)

**Hours/Week:** (flexible) between 7:30 AM – 4:00 PM.

**Days/Week:** Monday through Friday (flexible)

**\*\* Once set schedule is in place, must commit.**

### Enhanced Internship Overview

**Which career(s) will be highlighted in this internship?**

Front Desk, basic administrative skills, answering the phone, greeting guests, paging team members.

**List a minimum of three specific learning opportunities an Intern will have while interning at your organization:**

1. Customer Service Skills
2. Interactions with our diverse community
3. Phone etiquette.

**Write a brief bio to depict your business or organization. This will be used as a brief bio for the potential intern to view.**

See attached Fact Sheet 2024.

**Provide any other details regarding you or your organization that may be of interest or value to the applicants when selecting your internship opportunity.**

Green Valley Enterprises, a division of Opportunities, Inc. has been part of the Beaver Dam community since 1968. It is a community rehabilitation organization that is a great place to learn how to work, and



build confidence, and experience teamwork! We specialize in creating a place where people feel welcome and can simply belong. Opportunities Inc. is a place where people are turned around, not turned away, respected, not ignored, where people win, not lose!

We hope you choose this place to build your skills and advance your knowledge and make a big difference in your hometown!



***Opportunities, Inc.*** is a Community Rehabilitation Program based in Fort Atkinson, with additional locations in Watertown, Janesville, Beaver Dam and Oconomowoc. It was established in 1966 through the grass roots vision of parents committed to ensuring family members with diverse abilities had a place to ***train, work, and achieve independence.***

### **Serving YOU....**

***For nearly 60 years*** the agency has continued ***to expand*** its mission through comprehensive vocational training and employment services for youth and adults, customized programs including birth to 3, life skills academy, apprenticeship, community integration, guardianship, and supportive home care for individuals with diverse abilities to advance independence and build a meaningful life. Stakeholders include those with physical and intellectual disabilities, limited work experience, mental health, and crisis, AODA issues, language challenges, economic disadvantages, employment dislocation, re-entry, and past military service.

***Opportunities, Inc.*** is also a leader in social enterprise; through co-manufacturing, staffing and custom design and print services it offers quality driven services for its business partners while promoting positive advancements for the community.

### **MISSION:**



*Provide services for individuals for the purpose of maximizing their success and enhancing their abilities to be independent, contributing members of the community.*

## **VISION:**

*Social enterprises will combine a keen business mindset with community focused mission to expand employment and independence for all stakeholders.*

## **Serving YOUR COMMUNITY....**

- **80 % of service delivery is provided in the community.**
- Mentor over **300 youth and adults with diverse abilities in competitive employment** annually.
- Mission -centered services with an operating budget **less than 25% government funded.**
- Offer a pathway of life enrichment services for over **3000 individuals** annually from birth to elder care, through training, employment, development, and social engagement programs.
- Collaborate with over **400 state, national, and international businesses** as a leader in e-commerce, packaging, assembly, staffing, and graphic design/print services to realize mission and vision.

